

February 23, 2011

The Special Meeting of the Lehighon Borough Council was held in the Municipal Building on Wednesday, February 23, 2011. The meeting was called to order at 6:30 p.m. by President Grant Hunsicker. Members in attendance were: Dale Traupman, Bessie Bauchspies, Melissa Ebbert, Darryl Arner, and Scott Rehrig.

Officials in attendance were: Solicitor James Nanovic, Secretary Brenda Koons, and Treasurer Nicole Beckett. Absent: John Bird.

Pledge of Allegiance

Hearing of Persons Present Relating to Agenda Items Only

Steve Ebbert of the fire department said almost 2 years ago they started planning for a new station and applying for the FEMA grant, they did have different firms make presentations for construction manager and architect. Alvin Butz is their choice for construction manager and they have been working with them for a few months now and are making progress.

New Business

Presentation by Alvin A. Butz, Inc. Pertaining to the New Fire Station Project

Rich Schaller is the Senior Vice President of Alvin Butz. He told Council they are in the pre-construction phase. They have held various meetings already. They have done a project schedule showing demolition starting in June with project completion in about 8 months. This schedule will be maintained throughout the course of the project.

There will also be a safety plan done not only for the safety of the workers but also for the neighboring residents as buildings will need to be torn down.

They will break this project down in to multiple bid packages. They expect to have about 13 different construction contracts for this project. They do this for a reason like saving you a general contractor's fee. Butz will do all the advertising of the bids, prepare the bid packages with the architects, schedule the bid conferences, and will facilitate the bid openings. They will prepare the bid analysis and debrief the bidders, they will recommend the contracts to award and at the end of the day they will write the construction contracts if the borough wishes them to do so.

There will be a full time salaried field superintendent who will be here whenever there is work going on during the day, night or weekend. He will be responsible for coordinating and expediting all the work in the field. There will be a weekly progress meeting with the contractors and the architect usually will also attend these.

Solicitor Nanovic said at the end of the conceptual design phase should things fall through for whatever reason what is owed to Butz? Mr. Schaller said that the pre-construction phase is paid for up front, so you would owe us nothing. Solicitor Nanovic said there is a percentage built in

and he wants to know how that factors in. Mr. Schaller said the percentage does not apply at that point.

Council seemed pleased with the presentation and the knowledge that Butz has in this area.

Councilors Ebbert/Arner made the motions to hire Alvin A. Butz as the construction manager for the new fire station project. Councilor Rehrig had a question—do we have the money and was told no by the Treasurer. Chief Kuller said there is \$50,000 in their account for this part of the project. He also said they are the only ones who have any money invested in this project so far. The active firefighters will take the financial responsibility for this project to get started.

Adjournment

Motion to go in to Executive Session for Personnel Reasons

Motion to go back into Public Session

Action on Any Items Necessary as a Result of Executive Session

Motion to Adjourn the Meeting

Councilors Rehrig/Ebbert made the motions to adjourn at 7:30 p.m. and all were in favor.

Brenda L. Koons
Borough Secretary