

June 20, 2019

The special meeting of Lehighon Borough Council was held in the municipal building on Thursday, June 20, 2019. The meeting was called to order at 6:30 PM by Pres. Grant Hunsicker. Members in attendance were: Lisa Perry, Donald Rehrig, Autumn Abelovsky and Ryan Saunders. Absent: Councilors Darryl Arner and Joe Flickinger.

Officials in attendance were: Borough Manager Nicole Beckett, Borough Secretary Brenda Kreitz.

Pledge of Allegiance

HEARING OF PERSONS PRESENT

None.

NEW BUSINESS

Discussion/Action on the upper Park Improvement Project Bid

Nicole said as of her memo yesterday she recommended the base bid plus the allowances with the deduct and that put us in the range of our project budget and match. As of this morning, there was discussion on how can we get this project complete. How can we find the funding to complete the pavers and the sidewalk in front of borough hall? It was suggested to look at CDBG funds and she discussed this with the County this morning. It is an option but we would be scrambling. Till CDBG would modify everything and come back around we would have to bid it separately under the Federal guidelines and then also be scrambling to get the project complete. Then Capital Reserves was discussed. In the General Fund with the ½ mil tax allotment of \$40,000 a year we have \$80,000 from 2018 and 2019. We need \$120,000 to be able to complete it in full with those 2 additional options. There are some General Fund Reserves that had been allocated over many years ago. We have been able to take from those 2 locations to come up with the \$120,000 to be able to fund the entire project if that is what council is interested in doing.

Council's next steps would be to award the bids as presented or as presented by her tonight with the 2 alternates and then she would have to go back to DCED for the modifications that need to be made. Nicole said this project is very complicated and she learned a lot from the Lower Park project because there were 2 funding sources and she had to keep everything super clean. It is just a lot of communication with DCED so at the end she is not scrambling. When we are dealing with the engineer and contractor she has better logistics this time around. It won't be great logistics for the residents in the area during the construction period but it never is.

If awarded tonight we could proceed with a preconstruction meeting after Heritage weekend to have the project be completed by Rocktoberfest. Nicole also provided a proposal on the lighting. There is a \$85,000 budget for the lighting and L&P department feels they can do this easily.

Councilor Saunders wanted to know if pointing will be done on the rock wall and Nicole said no stonework will be included in this project. The bituminous material will come out where the benches are and cement will be poured in its place.

Autumn said Parks & Recreation is working to get \$20,000 for benches and have about \$15,000 so far.

Councilors Rehrig/Perry made the motions to approve the base bid with the 2 allowances and less the deduct and adding alternates #1 & #4 and all were in favor with no questions or objections.

Councilor Rehrig thanked Nicole for doing such a great job

Motion to approve Payment Application #1 for the Baer Memorial Improvement Project

Councilors Perry/Rehrig made the motions to approve the payment application and all were in favor with no questions or objections.

Discussion on the source of match for the Baer Memorial Improvement Project

Nicole said the project is around \$350,000. The grant would cover \$186,000 and the borough would be covering approximately \$160,000 of the cost. The General Fund has covered the engineering for both the Upper Park and Baer Improvement projects. We have our first payment request.

Council will need to approve the bridge funding from the Sewer Funds and approve a transfer to cover the grant match also coming from the Sewer Capital Funds.

We still need to purchase bleachers and a few other small items with a little more in-kind services.

Councilors Abelovsky/Saunders made the motions to approve the bridge funding from the Sewer Fund and a transfer from the Sewer Capital Funds to cover the grant match and all were in favor with no questions or objections.

Motion to accept the resignation of Steve Klotz as part time Public Works laborer

Councilors Saunders/Perry made the motions to approve the resignation and to advertise for a part time laborer if needed and all were in favor with no questions or objections.

Motion to accept the resignation of Elizabeth Desmond as part time police clerk

Councilors Perry/Abelovsky made the motions to approve the resignation and all were in favor with no questions or objections.

Consideration on the hire of Doris Venuto as part time police clerk pending the pre-employment process

Councilors Perry/Saunders made the motions to approve the hire pending the pre-employment process and all were in favor with no questions or objections.

Unfinished Business

None.

Motion to Adjourn the Meeting

Councilors Rehrig/Saunders made the motions to adjourn the meeting at 6:45pm and all were in favor. Meeting adjourned.

Brenda L. Kreitz  
Borough Secretary