

August 15, 2013

The Special Meeting of the Lehighon Borough Council was held in the Municipal Building on Thursday, August 15, 2013. The meeting was called to order at 7:30 p.m. by President Grant Hunsicker. Members in attendance were: George Kogut, Bessie Bauchspies, John Kreitz, John Bird and Scott Rehrig.

Officials in attendance were: Borough Secretary Brenda Koons and Solicitor James Nanovic. Absent: Councilor Darryl Arner, Borough Manager Nicole Beckett and Treasurer Kira Michalik.

Pledge of Allegiance

Hearing of Person Present

None

New Business

Motion to accept resignation of Treasurer

Councilors Rehrig/Kreitz made the motions to accept with a letter being sent to the treasurer and all were in favor.

Motion to advertise for Treasurer

Council discussed the advertisement drafted by the borough manager. Councilor Kogut thought it should be put on Career Builder and any other like website. It was agreed to advertise locally first and if none are qualified for the position then to go on websites.

Councilor Rehrig suggested they prefer the new hire should possess a bachelor or master degree in business administration is preferred and Councilors Bird and Kreitz agreed.

Councilor Kogut suggested having an audit trail throughout the screening process and council agreed.

Councilors Kreitz/Rehrig made the motions to advertise in the Lehighon area first, changing the deadline for submittals to August 30<sup>th</sup> and that a BBA or equal experience is preferred in the advertisement. All were in favor.

President Hunsicker had one more item. There needed to be an appointment to CCMA due to Councilor Bird resigning from the position before his term ended. President Hunsicker appointed himself to fill the vacancy.

Adjournment

Motion to go in to Executive Session for Personnel Reasons

Councilors Rehrig/Kogut made the motion to go into executive session at 7:56 p.m. and all were in favor.

Motion to go back into Public Session

Councilors Rehrig/Bird made the motions to into public session at 8:01 p.m.

Action on Any Items Necessary as a Result of Executive Session

None

Motion to Adjourn the Meeting

Councilors Kreitz/Bauchspies made the motions to adjourn at 8:02 p.m. and all were in favor.

Brenda L. Koons  
Borough Secretary